

Learning Agreement of the student -

LEARNING AGREEMENT

Don't forget your name!

The Student

Last name (s)		First name (s)	
Date of birth		Nationality¹	
Sex [M/F]	M <input type="checkbox"/> F <input type="checkbox"/>	Academic year	
Study cycle²	Wählen Sie ein Element aus	Subject area, Code³	
Study Degree Program		Phone (+int. Code)	
Type of exchange	<input type="checkbox"/> ERASMUS+ / <input type="checkbox"/> Joint Study / <input type="checkbox"/> Free mover		

The Sending Institution

Name		Faculty	
Erasmus code (if applicable)		Department	
Address		Country, Country code⁴	
Contact person⁵ name		Contact person e-mail / phone	

The Receiving Institution

Name	Fachhochschule Kärnten / Carinthia University of Applied Sciences	Faculty	-----
Erasmus code (if applicable)	A SPITTAL01	Department	International Office
Address	Europastrasse 4, 9524 Villach	Country, Country code	Austria, AT
Contact person⁴ name	Verena Kaipel, BA. BA.	Contact person e-mail / phone	v.kaipel@cuas.at +43 90500 9903

¹ Country to which the person belongs administratively and that issues the ID card and/or passport.

² Short cycle (EQF level 5) / bachelor or equivalent first cycle (EQF level 6) / master or equivalent second cycle (EQF level 7) / doctorate or equivalent third cycle (EQF level 8).

³ The ISCED-F 2013 search tool available at http://ec.europa.eu/education/tools/isced-f_en.htm should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the sending institution.

⁴ Please use ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.

⁵ A person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or will work at the international relations office or equivalent body within the institution.

Learning Agreement of the student -

Section to be completed BEFORE THE MOBILITY

I. PROPOSED MOBILITY PROGRAMME

Planned period of the mobility: **from** please pick a date **fill** please pick a date

This Learning Agreement includes all the education received at the receiving institution. The student is recommended to receive a minimum of 6 ECTS credits per semester or 15 ECTS credits per trimester.

Fill in the date! IMPORTANT!!
Fall: Last weekend in September – End of February
Spring: Last weekend in February – Middle of July

Table A: Study programme abroad

Component ⁶ code (obligatory)	Component title (as indicated in the course catalogue) at the receiving institution	Semester [fall / spring]	Number of ECTS credits to be awarded by the receiving institution upon successful completion of the component
How to find the code: Click on the course description!			
			Total:

Web link to the course catalogue at the receiving institution describing the learning outcomes:

⁶ An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

Learning Agreement of the student -

Table B: Group of educational components in the student's degree that would normally be completed at the sending institution and which will be replaced by the study abroad

However no one to one match with Table A is required. Where all credits in Table A are recognised as forming part of the programme at the sending institution without any further conditions being applied, Table B may be completed with a reference to the mobility window (see guidelines).

Component (if any)	code	Component title (as indicated in the course catalogue) at the sending institution	Semester [fall/spring]	Number of ECTS credits
				Total:

If the student does not complete successfully some educational components, the following provisions will apply:

<p>1st Language competence of the student</p> <p>The level of language competence⁷ in Please fill in [language of instruction] that the student already has or agrees to acquire by the start of the study period (for the above-mentioned components)</p> <p>B1 <input type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/></p>	<p>Write there "English": Don't forget the Level!</p>
<p>2nd Language competence of the student (if relevant)</p> <p>The level of language competence in Please fill in [language of instruction] that the student already has or agrees to acquire by the start of the study period (for the above-mentioned components)</p> <p>B1 <input type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/></p>	

⁷ For the Common European Framework of Reference for Languages (CEFR) see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Learning Agreement of the student -

II. RESPONSIBLE PERSONS

Responsible person⁸ in the sending institution

Name: _____ Function: Departmental Coordinator
 Phone number: _____ E-Mail: _____

Responsible person⁹ in the receiving institution - Departmental Coordinator/Academic Support:

Name: _____ Function: _____
 Phone number: _____ E-Mail: _____

**Will be filled in by International Office of
Carinthia University of Applied Sciences
afterwards**

III. COMMITMENT OF THE THREE PARTIES

By signing¹⁰ this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries).

The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue.

The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B.

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

The student

Student's signature _____ Date: _____

The sending institution

Responsible person's signature _____ Date: _____

The receiving institution

Responsible person's signature _____ Date: _____

⁸ An academic who has the authority to approve the mobility programme of outbound students (Learning Agreements), to exceptionally amend them when it is needed, as well as to guarantee full recognition of such programmes on behalf of the responsible academic body.

⁹ An academic who has the authority to approve the mobility programme of incoming students and is committed to give them academic support in the course of their studies at the receiving institution

¹⁰ Scanned copies of signatures or digital signatures are recognised. There is no need to circulate papers with original signatures.