

Learning Agreement of the student

## LEARNING AGREEMENT FOR STUDIES

### The Student

<b>Last name (s)</b>		<b>First name (s)</b>	
<b>Date of birth</b>		<b>Nationality<sup>1</sup></b>	
<b>Sex [M/F]</b>	M <input type="checkbox"/> F <input type="checkbox"/>	<b>Academic year</b>	
<b>Study cycle<sup>2</sup></b>		<b>Subject area, Code<sup>3</sup></b>	
<b>Study Degree Program</b>		<b>Phone ( +int. Code)</b>	
<b>Type of exchange</b>	<input type="checkbox"/> ERASMUS+ / <input type="checkbox"/> Joint Study / <input type="checkbox"/> Free mover		

### The Sending Institution

<b>Name</b>		<b>Faculty</b>	
<b>Erasmus code (if applicable)</b>		<b>Department</b>	
<b>Address</b>		<b>Country, Country code<sup>4</sup></b>	
<b>Contact person<sup>5</sup> name</b>		<b>Contact person e-mail / phone</b>	

### The Receiving Institution

<b>Name</b>	Fachhochschule Kärnten / Carinthia University of Applied Sciences	<b>Faculty</b>	-----
<b>Erasmus code (if applicable)</b>	A SPITTAL01	<b>Department</b>	International Relations Office
<b>Address</b>	Europastrasse 4, 9524 Villach	<b>Country, Country code</b>	Austria, AT
<b>Contact person<sup>4</sup> name</b>	Monika Auinger, MSc.	<b>Contact person e-mail / phone</b>	m.auinger@cuas.at +43 90500 7041

<sup>1</sup> Country to which the person belongs administratively and that issues the ID card and/or passport.

<sup>2</sup> Short cycle (EQF level 5) / bachelor or equivalent first cycle (EQF level 6) / master or equivalent second cycle (EQF level 7) / doctorate or equivalent third cycle (EQF level 8).

<sup>3</sup> The ISCED-F 2013 search tool available at [http://ec.europa.eu/education/tools/isced-f\\_en.htm](http://ec.europa.eu/education/tools/isced-f_en.htm) should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the sending institution.

<sup>4</sup> Please use ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.

<sup>5</sup> A person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or will work at the international relations office or equivalent body within the institution.

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## Section to be completed BEFORE THE MOBILITY

### I. PROPOSED MOBILITY PROGRAMME

Planned period of the mobility: **from** \_\_\_\_\_ **to** \_\_\_\_\_

This Learning Agreement includes all the educational components to be carried out by the student at the receiving institution. The student is recommended to take educational components totalling a minimum of 30 ECTS credits per semester or 15 ECTS credits per trimester.

**Table A: Study programme abroad**

Component <sup>6</sup> code (obligatory)	Component title (as indicated in the course catalogue) at the receiving institution	Semester [fall / spring]	Number of ECTS credits to be awarded by the receiving institution upon successful completion of the component
			<b>Total:</b>

Web link to the course catalogue at the receiving institution describing the learning outcomes:

<sup>6</sup> An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

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**Table B: Group of educational components in the student's degree that would normally be completed at the sending institution and which will be replaced by the study abroad**

However no one to one match with Table A is required. Where all credits in Table A are recognised as forming part of the programme at the sending institution without any further conditions being applied, Table B may be completed with a reference to the mobility window (see guidelines).

Component (if any)	code	Component title (as indicated in the course catalogue) at the sending institution	Semester [fall/spring]	Number of ECTS credits
				<b>Total:</b>

If the student does not complete successfully some educational components, the following provisions will apply:

**1<sup>st</sup> Language competence of the student**

The level of language competence<sup>7</sup> in **[language of instruction]** that the student already has or agrees to acquire by the start of the study period (for the above-mentioned dates) is:

B1  B2  C1  C2

**2<sup>nd</sup> Language competence of the student (if relevant)**

The level of language competence in **[language of instruction]** that the student already has or agrees to acquire by the start of the study period (for the above-mentioned dates) is:

B1  B2  C1  C2

<sup>7</sup> For the Common European Framework of Reference for Languages (CEFR) see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

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## II. RESPONSIBLE PERSONS

### Responsible person<sup>8</sup> in the sending institution

Name: \_\_\_\_\_ Function: \_\_\_\_\_  
Phone number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

### Responsible person<sup>9</sup> in the receiving institution

Name: \_\_\_\_\_ Function: \_\_\_\_\_  
Phone number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

## III. COMMITMENT OF THE THREE PARTIES

By signing<sup>10</sup> this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries).

The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue.

The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B.

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

### The student

Student's signature \_\_\_\_\_ Date: \_\_\_\_\_

### The sending institution

Responsible person's signature \_\_\_\_\_ Date: \_\_\_\_\_

### The receiving institution

Responsible person's signature \_\_\_\_\_ Date: \_\_\_\_\_

<sup>8</sup> An academic who has the authority to approve the mobility programme of outbound students (Learning Agreements), to exceptionally amend them when it is needed, as well as to guarantee full recognition of such programmes on behalf of the responsible academic body.

<sup>9</sup> An academic who has the authority to approve the mobility programme of incoming students and is committed to give them academic support in the course of their studies at the receiving institution

<sup>10</sup> Scanned copies of signatures or digital signatures are recognised. There is no need to circulate papers with original signatures.