

STUDENT APPLICATION FORM

Please fill in BLOCK CAPITALS and where dates are required use the day-month-year format. If the space on the application form is insufficient, please attach additional sheets, marked with your name. Please upload this application form and all the required documents on <http://www.fh-kaernten.at/en/apply-online.html>

Application for:

Bachelor Program taught in German

Master Program taught in German

Master Program taught in English

PERSONAL DATA		Colored passport PHOTO
Last name: <small>(official family name used in passport)</small>		
First name:		
Sex: male female		
Date of birth <small>(DD/MM/YY):</small>		
Place of birth:	Country of birth:	
Nationality:		

ADDRESS		
Street:		
Town/City:	Postal Code:	Country:
Phone:	Mobile:	
Email:		

ACADEMIC BACKGROUND: Please, outline your academic background (secondary and tertiary level) below. Attach original or certified copies of transcripts.

Duration	Name of institution, address	Qualification/ awarded title	Graduation date

PROFESSIONAL BACKGROUND

Duration	Name of company/organization, address	Short job description

LANGUAGE PROFICIENCY

Native language:

English Language

IELTS score: _____ Date (DD/MM/YY): _____

TOEFL score: _____ Date (DD/MM/YY): _____

Other:

Proficiency of other languages

	Not relevant	Native	Advanced	Intermediate	Basic
German					
English					

MOTIVATION: Please, give a short statement about why you want to study at CUAS.

HOW DID YOU FIND US? How did you find out about the program?		
Colleague/ Family/ Friends	Alumni / Graduates CUAS	Educational institution, home university
World Wide Web	Advertisement	Academic fair/Exhibition

CHECKLIST for documents to be submitted IN ENGLISH	
	Hard copy of completed application form with colored photo
	Curriculum Vitae
	Letter of Motivation
	Certified copy of secondary (School Leaving Certificate) and tertiary (BA or equivalent) qualifications
	Copy of all relevant additional qualifications
	Certified copy of transcript of academic records for all university courses taken
	Copy of results of English language proficiency test (TOEFL, IELTS or equivalent)
	Copy of valid passport
	Two letters of recommendation
	A summary (min. 400 words) of the bachelor thesis
	Financial statement

LEGALIZATION OF DOCUMENTS:

International applicants have to provide translated copies of their documents in German or English. The translation needs to be done by a sworn and officially accredited translator. In addition applicants from Non-EU Countries are required to submit their translated documents legalized by the Austrian diplomatic representation. For detailed information regarding the legalization of foreign documents please consult the website of the [Austrian Federal Ministry of Science and Research](#) or the [Legalization list of foreign documents in Higher Education](#).

DECLARATION / AUTHORIZATION

I certify that the information given in this application is correct and complete.
 I acknowledge that Carinthia University of Applied Sciences (CUAS) reserves the right to reverse or change any decision regarding admission made if incomplete or false information is provided.
 I understand that I may be required to supply originals of all documents used to support this application.
 I understand that I may be required to supply evidence that I meet the University's English language proficiency requirements.

.....
Applicant's name

.....
Applicant's signature

.....
Place, Date

Please, send this application form **(including all required documents)** via **regular mail** to the administration of the relevant study program.

Note: For non-EU citizens the Austrian visa application procedure may take up to 4 months.