

SCHOOL OF HEALTH AND CARE

HEALTH AND CARE MANAGEMENT
BACHELOR FULL-TIME, PART-TIME

HEALTH MANAGEMENT
MASTER PART-TIME



HEALTH AND CARE MANAGEMENT

Bachelor's Study Course

The rapid development in medicine, population development and the changing financial situation in healthcare demand highly-qualified health and care managers. This course offers suitable education for the assumption of management tasks i.e. a mix of broadly placed functional-methodical skills and specific knowledge of the health and care sectors.

JOBS & CAREERS

Upon successful completion of the course "Health- and Care Management", graduates have a diversified professional knowledge at their disposal which qualifies them for leadership activities and management tasks at a middle-management level.

Graduates are employed in the following areas:

- Interface management or coordination e.g. between intra- and extramural health and care fields
- Conception, implementation and evaluation of case and care management
- Health promotion and counseling for healthy, care-needy and disabled people
- Management positions in health, care and social institutions
- Quality management in health institutions
- Business consulting
- Conception and interpretation of research activities

"After seven years practice as a qualified health and nursing professional, I chose this study in order to educate myself further. I rate the widely-diverse lectures of this study very highly as one can get a comprehensive view of future professional fields. Stays in London and Belgium, not only improved my English but I also gained international competence and networks which will be of great use in my future career."

Mag. (FH) Martin Falinski, Graduate of Health and Care Management.





COURSE CONTENTS

During the six semester course students acquire well-grounded scientific knowledge in the fields of:

- Health and Care Management
- Health and Care Sciences
- Service structures in the health system
- Health Law and Social Politics
- Health and Care Economics
- Business, Management and Leadership

Furthermore, the teaching of other key skills is a focal point of the course, such as competences relating to

- Cooperation
- Negotiation skills
- Communication
- Language skills

Applied learning is highly stressed in the course. Through cooperation with a number of leading health and care institutions, students are able to apply their acquired theoretical knowledge in a practical context during a 12-week work placement in the 5th Semester.

THE FULL-TIME STUDY IN OVERVIEW

LANGUAGE OF LECTURES: German, English
 DURATION: 6 Semesters
 WORK PLACEMENT: 5th Semester: 12 weeks
 COURSE PLACES PER YEAR: 24
 COURSE START DATE: 1st Monday in October
 ACADEMIC QUALIFICATION: Bachelor of Arts in Business (BA)
 ECTS POINTS: 180
 ADDITIONAL QUALIFICATIONS: EDE, ECDL, EBCL, Professional qualification §72 GuKG*
 * Prerequisite Degree in Health and Nursing

THE PART-TIME STUDY IN OVERVIEW

LANGUAGE OF LECTURES: German, English
 SCHEDULE ORGANISATION: Courses take place in blocks
 DURATION: 6 Semesters
 WORK PLACEMENT: 4th/5th Semester: 1-12 Weeks à 40 hours
 COURSE PLACES PER YEAR: 24
 COURSE START DATE: 1st Monday in October
 ACADEMIC QUALIFICATION: Bachelor of Arts in Business (BA)
 ECTS POINTS: 180
 ADDITIONAL QUALIFICATIONS: EDE, ECDL, EBCL, Professional qualification §72 GuKG*
 * Prerequisite Degree in Health and Nursing

Health and Care Management

Bachelor's Study Course (full-time)



ECTS I Semester

Module	ECTS*	Σ	%	1 st	2 nd	3 rd	4 th	5 th	6 th
Scientific Basics									
Health and Care Sciences		34	19%						
Health and Care Sciences	21			6	7		5		3
Research Praxeology	13			3	3	6	1		
Economic Sciences / Business Economics		22	12%						
Business Economics	18			3	3	6	6		
Leadership	4					4			
Economic Sciences / Economics		15	8%						
Health and Care Economics	15			3	3		3		6
Law		14	8%						
Law- and System Basics	14			5	2	2	2		3
Medicine / Natural Sciences		8	4%						
Medicine	4			2	2				
Medicine Technology	4					2			2
Health and Care Management		7	4%						
Health and Care Management	7				3	2	2		
Psychology		4	2%						
Psychology	4					4			
Ethics / Humanities		4	2%						
Ethics and Culture	4						4		
Interdisciplinary Qualification									
Information and Communication Science		12	7%						
Applied Computer Science	4			2	2				
Communication	8			3	2	2	1		
Linguistics		10	6%						
English	10			3	3	2	2		
Applied Sciences		3	2%						
Project Seminar	3						3		
Work Placement									
Occupational Orientation Work Placement		22	12%						
Seminar to accompany Work Placement	22						1	20	1
Compulsory Elective Core Modules									
Compulsory optional Subject		3	2%						
A: Applied Health and Care Economics	3							3	
B: Application of Management Tools in Health and Care									
C: Organisational Analysis in Non Profit Organisations									
D: Clinical Care Research									
Bachelor's Thesis									
Bachelor's Thesis		22	12%						
Seminar to accompany Bachelor's Thesis	22							7	15

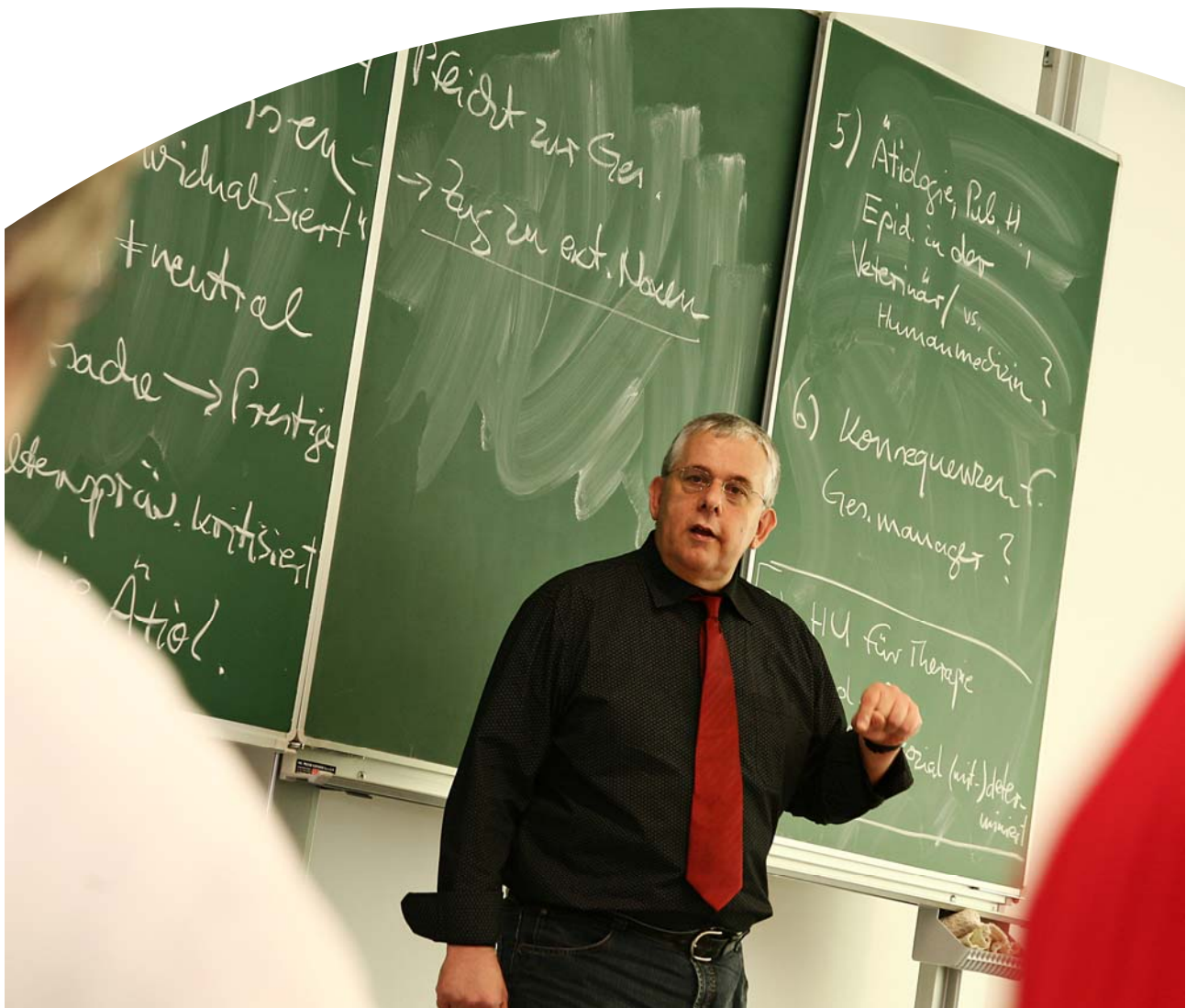
* ECTS stands for European Credit Transfer System. It serves to make academic achievements acquired within the European region easily comparable, as well as assisting the mobility of students. Each course is evaluated with a certain number of ECTS points which may be credited in other European countries.

"In addition to being a research centre, our centre has established itself across Austria for interdisciplinary pain therapy and palliative medicine as well as for the treatment of pain-suffering and palliative patients.

An absolute must for research is the cooperation with other institutions. We are in the enviable position of working with the Carinthian University of Applied Sciences of Health and Care Management (Univ. Prof. Dr. Herbert Janig) for many years.

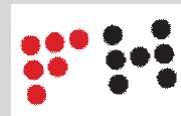
We have conducted studies concerning quality of life but also research relating to the training of doctors and care/nursing staff. The conclusions we reached together, have provided a valuable contribution to the rethinking of those who are employed in the area of medicine."

Univ. Doz. Dr. Rudolf Likar, Medical Director of the Palliative Medicine Department, Klagenfurt Regional Hospital



Health and Care Management

Bachelor's Study Course (part-time)



Module	ECTS*	Σ	%	ECTS Semester						
				1 st	2 nd	3 rd	4 th	5 th	6 th	
Scientific Basics										
Health and Care Sciences		43	24%							
Health Sciences	17			2		6	3	6		
Care Sciences	13				6	2		2	3	
Research Praxeology	13			6	3	3	1			
Law		17	9%							
Law- and System Basics	17			5	5	2				5
Economic Sciences / Business Economics		16	9%							
Business Economics	16			3	6	3	4			
Economic Sciences / Economics		11	6%							
Health and Care Economics	11					3		5	3	
Health and Care Management		7	4%							
Care Management	11			3	3	2		3		
Medicine / Natural Sciences		4	2%							
Medicine and Medicine Technology	4			2						2
Psychology		4	2%							
Psychology	4					2				2
Interdisciplinary Qualification										
Information and Communication Science		15	8%							
Applied Computer Science	4			2	2					
Communication	11			4	3	4				
Linguistics		9	5%							
English	9			3	2	2	2			
Work Placement										
Occupational Orientation Work Placement		22	12%							
Seminar to accompany Work Placement	22					1	20	1		
Compulsory Elective Core Modules										
Compulsory optional Subject		3	2%							
A: Applied Health and Care Economics	3							3		
B: Application of Management Tools in Health and Care										
C: Organisational Analysis in Non Profit Organisations										
D: Clinical Care Research										
Bachelor's Thesis										
Bachelor's Thesis		22	14%							
Seminar to accompany Bachelor's Thesis	22							10	15	

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GREAT PROFESSIONAL OPPORTUNITIES FOR QUALIFIED MANAGERS

HEALTH MANAGEMENT

Master's Study

Haupttext:

Due to its unique dynamic growth and increasing complexity, the health sector requires highly-qualified managers, who can positively shape and implement reform in the health system as well as modernisation measures. The Master's Study 'Health Management' offers the ideal educational package.

JOBS & CAREERS

The course 'Health Management' imparts specific knowledge to students for higher-level management tasks in various areas of the health system.

During this course students acquire specialised skills for:

- Management and leadership tasks e.g. in hospitals or social insurance companies
- Management tasks in the insurance industry, the pharmaceutical industry, in public health institutions and leadership roles in health tourism

Fields of occupation for graduates:

- Consultants e.g. for health insurance companies, public health queries, prevention and health care, integration of service providers
- Consulting, training, further education
- Innovations management
- Science and research in conflicting areas of business and health



THE PART-TIME STUDY IN OVERVIEW

LANGUAGE OF LECTURES: German, English

SCHEDULE ORGANISATION:

Inscription year 2010 with course start in winter semester 2010/11: week-long blocks during the entire course

Inscription year 2011 with course start in winter semester 2011/12: weekend blocks and one week-long block per semester (throughout the entire course)

DURATION: 4 Semesters

COURSE PLACES PER YEAR: 12

COURSE START DATE: 1st Monday in October

ACADEMIC QUALIFICATION: Master of Arts in Business (MA)

ECTS POINTS: 120

ADDITIONAL QUALIFICATIONS: EDE*, ECDL, EBCL

* Subject to permission from the responsible bodies.

“Because I would like to be employed in Healthcare in the future, I consider it very important to deepen my knowledge of this field and above all acquire new skills in many areas. Therefore, I look forward to a well-founded education from my Health Management

Master's course.” Mag.a (FH) Nora Maria Frischer,
Administrative Department Quality Management / Project team LKH Klagenfurt, Graduate Health and Care Management



COURSE CONTENTS

Students acquire an in-depth, scientifically-founded and application-oriented professional knowledge in all areas relevant to health management. Furthermore, upon successful graduation of the course they have the ability to apply multidisciplinary concepts in their professional practice.

Besides functional-theoretical education, important key skills are imparted. Amongst those are:

- Decision-making and responsibility, especially in the area of activities where sole responsibility and accountability are required
- Social and communicative competences such as conflict management, co-operative ability, moderation and negotiation skills
- Networking skills
- Extended leadership competence, especially in the areas of delegation ability, personnel motivation, and ability to set objectives and goals.





Health Management

Master's Study Course (part-time)



ECTS I Semester

Module	ECTS*	Σ	%	1 st	2 nd	3 rd	4 th
Scientific Basics							
Management / Leadership / Financing		32	27%				
Healthcare Management	9			2	3	2	2
Hospital Management and Management of NPOs	19			8	6	3	2
Marketing	4					2	2
Health Sciences / Public Health / Health Economics		28	23%				
Health Science Methods	6			3	3		
Applied Health Science	4					4	
Public Health	11			8	3		
Health Economics	7				3	2	2
Law		8	7%				
Relevant Law Matters	8			3	2	3	
Interdisciplinary Qualification							
Personal and Softskills		9	7%				
Personality Development / Leadership Skills	9			3	2	4	
Performance Improvement		11	9%				
Performance Improvement	11			3	3	3	2
Network Systems in Healthcare		8	7%				
Network Systems	8				5	3	
Advanced Procedures							
Independent Studies		7	6%				
Independent Studies	7					4	3
Master's Thesis		17	14%				
Seminar to accompany Master's Thesis	17						17

*ECTS stands for European Credit Transfer System. It serves to make academic achievements acquired within the European region easily comparable, as well as assisting the mobility of students. Each course is evaluated with a certain number of ECTS points which may be credited in other European countries.

Bachelor Study – Full-time/Part-time

ENTRY REQUIREMENTS

- Secondary School Leaving Certificate (Matura from an AHS or BHS)
- Qualification for University entrance or Vocational Matriculation Certificate
- Appropriate occupational qualification with additional examinations in the subjects of German, English and Mathematics.

OUR ADMISSIONS PROCESS

For our multi-stage admissions process, written registrations should include the following documentation:

- Application form
- Curriculum Vitae with photo
- Copies of annual report cards from 9th school grade onwards as well as Matura Certificate (Secondary School Leaving Certificate/Abitur) and proof of qualification for university entrance respectively
- Copy of proof of citizenship (for foreign applicants a copy of your passport is also required)

If all of the formal prerequisites have been fulfilled, you will be invited to a written placement test, to establish your suitability. After evaluation of the written placement test, you will be invited by the admissions committee to attend an interview. You will be notified in writing of the outcome of the admissions process.

ACCREDITATION

If you have graduated from a relevant vocational training school, you may be accredited for your previous knowledge in particular subjects. Likewise, examinations from University courses and studies, academia and other educational institutions inland or overseas may also be accredited.

COURSE START DATE

Full-time/Part-time course: 1st Monday in October (exact information may be found on our website)

INFORMATION ABOUT THE COURSE

Qualification: Bachelor of Arts in Business (B.A.)

Duration of Course: 6 Semesters

Course places per year: Full-time/Part-time: 24 each

Tuition: National Students' Union Fee

ORGANISATIONAL FORM

Full-time (Monday to Saturday) and part-time (courses take place in blocks)

WORK PLACEMENT

4th / 5th or 5th Semester as the case may be: 12 weeks, overseas work placement possible

FOREIGN LANGUAGES

English is obligatory, individual lectures may be held in English. Slovenian and Italian may be selected as optional subjects.

Master Study – Part-time

ENTRY REQUIREMENTS

- a Bachelor's degree in a relevant subject
- an equal or higher degree from a recognised inland or overseas college
- a six-semester education at a post-secondary educational institution**.

** Academia for teacher training, midwife academia, medical-technical academia, business colleges.

OUR ADMISSION PROCESS

For our multi-stage admissions process, written registrations should include the following documentation:

- Curriculum Vitae with signature and photo
- Copy of proof of citizenship (for foreign applicants a copy of your passport is also required)
- Proof of completion of appropriate education, e.g. copy of Bachelor's degree

If all of the formal prerequisites have been fulfilled, you will be invited by the admissions committee to attend an interview. You will be notified in writing of the outcome of the admissions process.

ACCREDITATION

The recognition and accreditation of qualifications exceeding the entry requirements is, on principle, possible. Decisions regarding accreditation are made by the course directors.

COURSE START DATE

1st Monday in October (exact information may be found on our website)

INFORMATION ON THE COURSE

Qualification: Master of Arts in Business (M.A.)

Duration of course: 4 semesters

Course places per year: 12

Tuition: National Students' Union Fee

ORGANISATIONAL FORM

Inscription year 2010 with course commencement in the winter semester 2010/2011: Week-long blocks during the total course of the study.

Inscription year 2011 with course commencement in the winter semester 2011/12: all day Fridays and Saturdays, one week-long block per semester (during the total course of the study)

STUDYING AUTONOMY AND ORIENTATION TOWARDS A PROFESSIONAL CAREER

Self-regulation and autonomous structuring of the course contents represent distinctive features of the course. The consolidation of the areas of personality development and social skills, in addition to the opportunity for individualised lectures and additional qualifications as required, enable customised orientation to fulfill individual and professional requirements.

Studying at the Carinthia University of Applied Sciences

Since its foundation in 1995, the Carinthian University of Applied Sciences has grown into a unique educational institution in the southern Austrian region.

By broadening the choice of courses and its organisational development, the Carinthian University of Applied Sciences is able to provide a future-oriented education in diverse sectors. At the same time emphasis is put on the close cooperation between business and science. The main focus lies in the areas of Technology, Civil Engineering and Architecture as well as Health, Economics and Social Studies.

The Carinthian University of Applied Sciences follows the principle of direct applied-learning. Full and part-time employees, as well as guest lecturers from industry and business, guarantee an internationally-g geared education at four modern locations in Carinthia.

Further details can be found on

www.fh-kaernten.at

Detailed information about the courses

- Health- and Care Management
 - Health Management
- including course foci, curricula, admissions process etc. are clearly outlined in our booklets, which may be ordered free of charge by e-mail, fax or telephone.

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or downloadable on www.fh-kaernten.at

